SPECIAL SERVICE FOR GROUPS
JOB ANNOUNCEMENT

Title: Behavioral Health Counselor I (Orange County)  Division: APAIT
FLSA: Non-Exempt  Supervisor: Director of Behavioral Health
Pay Range: $24-28/hr., DOE Plus Fringe Benefits  Date: 10/1/2020

Summary
Under the administrative direction of the Director of Behavioral Health and clinically supervised by a licensed mental health provider, the Behavioral Health Counselor I (BHC) will be responsible for the day-to-day implementation of supervised professional mental health counseling to individuals living in Orange County. The BHC will provide culturally appropriate/competent support programs for HIV infected and affected clients and will be involved with all components of the Mental Health program. The BHC will provide culturally appropriate/competent support, including co-facilitation of workshops and co-management of clients. Additionally, will identify and link previously diagnosed HIV positive individuals to HIV medical care through outreach, brief intervention sessions, graduate disengagement, and follow-up activities. Must be able to work with diverse ethnic and cultural communities, including, but not limited to, the following target populations: monolingual and/or undocumented immigrants, massage parlor workers, substance users, and homeless persons, of varying ages, people of color, gay, lesbian, bisexual, transgender, gender non-conforming and questioning individuals. This is a full-time position (40 hr. /per week) requiring flexible hours including some evenings and weekends.

Essential Functions
1. Coordinate and conduct client intake/screener into support program services, following established funder guidelines and protocols.
2. Provide clinically supervised individual counseling, group support and case management and advocacy services, including co-facilitation of workshops under the direction of a professional mental health clinician.
3. Conduct follow-up with clients as appropriate.
4. Implement programmatic scope of work at minimum 85% completion rate.
5. Maintain care team protocols and policies under professional clinical supervision.
6. Conduct community outreach and engagement activities to prospective Asian language-speaking clients.
7. Promote the availability of psychosocial and behavioral health and psychosocial support services to prospective clients.
8. Provide necessary program documentation, including the completion of reports, administration of evaluation tools, and other program related assignments.
9. Attend Unit, Case Conferences, Agency and Community meetings.
10. Other activities as required to conduct program and agency objectives.
11. Ability to perform duties during weekends and evenings when required and regular attendance.

Minimum Qualifications - Knowledge, Skills and Abilities Required
1. Licensed, registered or eligible MSW, MFTI, Psychology Assistant or equivalent from an accredited college or university with major work in clinical social work and/or marriage and family therapy.
2. Current registration with the Board of Behavioral Sciences.
4. Bilingual in Spanish or an Asian language (Chinese, Korean, Japanese, or Vietnamese) is required.
5. Basic knowledge of human trafficking, massage parlor work, and/or HIV/AIDS related issues
6. Ability to work with clients from diverse cultural, ethnic, and socio-economic backgrounds.
7. Strong interpersonal skills and ability to relate to staff from a variety of cultures, languages, and educational backgrounds.
8. Ability to coordinate multiple tasks/projects simultaneously in a high-pressure environment.
9. Ability to work with diverse communities (e.g., multi-gender, ethnic, generation, bilingual, lesbian, gay, bisexual, transgender, substance use).
10. Strong written and oral skills necessary for program narrative reporting and presentations
11. Demonstrated experience and knowledge of PC hardware and software (i.e., Words, Excel, PPT)
12. Valid California driver’s license, plus proof of car insurance and reliable transportation.
13. Verification of employment eligibility and passing of background check.
14. Updated tuberculosis test (annual requirement) – read, reviewed and dated by a clinician.

Supervisory Responsibilities
This position might be assigned and supervise behavioral health interns from academic partners.

**Environmental Conditions (Working Conditions)**

1. Ergonomically safe office environment with desktop computer, desk, chair, natural light from windows.

**Physical Requirements**

1. In the course of performing this job, this position typically spends time sitting, standing, walking, carrying (max. 20 lbs), lifting (max. 20 lbs), listening, and speaking.
2. This position requires someone that can accommodate any/all of the following: constant distractions, interruptions; uncontrollable changes in priorities/work schedules; availability for on call/duty after regular working hours; and exposure to inappropriate behavior and language of others.

**Mental Requirements**

1. This position requires someone that can accommodate to any/all of the following: constant distractions, interruptions; uncontrollable changes in priorities/work schedules; and availability for on call/duty after regular working hours, and exposure to inappropriate behavior and language of others.

Please submit cover letter and resume by e-mail to: Heather Enciso – Director of Behavioral Health at: heather@apaitonline.org

NO PHONE CALLS PLEASE.

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